



BURNHAM MARKET PARISH COUNCIL

BURNHAM MARKET PARISH COUNCIL MEETING

To be held Wednesday, 13 January 2025 at 6.30pm
at Burnham Market & Norton Village Hall,
Beacon Hill Road, Burnham Market, PE31 8EN

Councillors are summoned to the above meeting; members of the public and press are invited to attend

A Dovey / Clerk / 08/01/25

AGENDA

1. **Elect a Chair**
2. **Welcome**
3. **Apologies and consideration of acceptance for absence**
4. **Members' declarations of interest and requests for dispensations**
Councillors - If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form, then you must declare an interest. You may not participate in discussion or vote on the matter and must withdraw from the meeting.
5. **To receive any questions from members of the public concerning items on the agenda -15 minutes in total for this item, maximum 3 minutes per speaker as per the Quick Guide. **NOTE any reports for Highways issues should be reported via the Highways website****
6. **To receive and agree minutes from the Parish Council Meeting held on 16 December 2024**
7. **Matters arising:** if any
8. **To receive reports:**
 - 8.1. County Councillor Andrew Jamieson
 - 8.2. Borough Councillor Sam Sandell
 - 8.3. Chair
 - 8.4. Clerk
 - 8.5. Working / External Groups
9. **Planning.** To consider and respond to Planning Applications received from Kings Lynn & West

Parish Clerk, Tel: 07437529179

Website: <https://www.burnhammarketparishcouncil.gov.uk/>

Email: parishclerk@burnhammarketparishcouncil.gov.uk

Norfolk Borough Council in line with comment dates

9.1. To consider ratifying delegated planning decisions

- 9.1.1. **24/02066/F** : HOUSEHOLDER with LB Replacement of the existing timber windows with new timber windows • The Garden House **NO OBSERVATION. PC to accept Planning and Conservation Officers' decision. However, PC requires all applicable policies in the Burnham Market Neighbourhood Plan and Design Codes to be strictly enforced**

9.2. To consider planning applications

- 9.2.1. None

9.3. To note KLWNBC decisions

- 9.3.1. 23/00103/F: Permitted
9.3.2. 24/01922/LDP: Permitted
9.3.3. 24/01948/PACU5: Approved (Prior Approval)
9.3.4. 24/01987/F: Permitted
9.3.5. 4/02010/F: Permitted
9.3.6. 24/00086/TPO / Consent

9.4. To note withdrawn applications

- 9.4.1. 24/00638/F : Change of use from 2 class E units to residential units at 17&17 Ulph Place.

10. Finance

10.1. To receive and approve Q3 financial report

10.2. To receive and consider

10.2.1. Approving January Expenditure

10.2.2. Noting December payments

10.2.3. Approving Transfers (none)

10.3. Budget and Precept report

10.3.1. To consider and agree Budget 24-25

10.3.2. To consider and agree cost centres

10.3.3. To consider and agree Precept 2025-2026

10.4. CIL

11. Highways matters

12. Amenities

12.1. Allotments

12.2. The Memorial Bench

12.3. Pavilion

12.3.1. Motion to Remove pannelling to prevent further damage.

12.3.2. Playing Field and play area

12.3.3. Maintenance work

13. Correspondence as received

13.1. Emails (several) | Chair handover | Motion to consider a full report and delegate / decide at March meeting.

15. Matters for the next agenda

16. **To receive any questions from members of the Public** - 15 minutes in total with 3 minutes per speaker. NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=tree>

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17. Meeting dates 2025

EXCLUSION OF THE PRESS AND PUBLIC -Resolution to close the meeting to the press and public:
“That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18. Nothing required.