

## MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

Held on Monday 21<sup>st</sup> October from 6.15pm at Burnham Market & Norton Village Hall, Burnham Market, PE31 8EN

Present: Cllrs K Morris (KM) Chair, J Neville-Eliot (JNE), K Neville-Eliot (KNE), A Piper (AP), David Cressy (DC)

Members of the public: 9

1. Welcome from the Chair
2. Mr Rik Martin from Community Action Norfolk was invited to give a presentation about rural housing enablement. He explained that exception sites for affordable rental housing outside of normal development boundaries could potentially be made available if there was a need in a local community.
3. Cllr Morris said that there had been the intention to co-opt a member of the public on to the council at this meeting, but that the person was indisposed and would be put forward for co-optation next meeting.  
Cllr Morris advised the meeting that Caroline Boyden had stepped down as parish clerk and that a locum, Gina Lopes, would be serving until a full-time clerk could be recruited.
4. Apologies had been received from Cllrs Jamieson, Sandell, Clark and Walker
5. Members' declarations of interest and requests for dispensations – none
6. Public Participation:

It was brought to councillors' attention that an elderly lady in the Sutton Lea area had expressed concern about grocery shopping for residents of Sutton Lea who were less mobile and were not conversant with internet ordering. A member of the public mentioned that Wells Cottage Hospital had run some community supermarket days in the village hall last year that were not well attended, but that they might consider moving this activity to the Sutton Lea community centre. KNE agreed to follow up.

Concern was expressed that several buildings, but in particular the old Pharmacy building, were not just vacant, but also falling into disrepair. Cllr Clark had written to the owner about this, but had not received a reply. It was decided that this should be followed up with a reminder.

It was reported that foliage is obscuring several of the illuminated speed signs in the village and vegetation needs to be cut back. Heronwood will be asked to do so.

It was determined that the white posts in Beacon Road are the responsibility of highways and they will be contacted in the regard.

7. The minutes of the meeting of 23<sup>rd</sup> September were accepted without amendment.  
Proposed by KNE, seconded by JNE.
8. Matters arising:
  - 8.1 Projects: There has been no progress on the pit restoration where we are awaiting the availability of external funding  
The additional cycling stand will be positioned behind the bus stop.
  - 8.2 There has been no progress on the emergency plan because of the lack of volunteers. There are currently only 12 when around 30 are required.
  - 8.3 The craft fair was very successful raising in excess of £10,000, of which 80% has been directed back to various village groups. The team running the craft fair will give a

presentation in the village hall at 5.30 this Thursday 24<sup>th</sup> October. Following that, the amounts raised and distributed will be posted on the Parish Council website.

It was agreed unanimously that the team who had run this years' Craft Fair be given authority to run it for three further years.

9. No reports had been received from either Cllr Jamieson or Cllr Sandell.

10. Planning:

10.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council in line with comment dates, as below plus any additional planning applications received & circulated by the clerk prior to the meeting: **None**

10.2 Decisions: (for information) –

**24/01271/F** - The erection of a detached two-bay oak-framed garage and installation of EV charge point. | Easterly Herrings Lane Burnham Market King's Lynn Norfolk PE31 8DW APPLICATION PERMITTED

**23/01073/F** | Demolition of existing dwelling and construction of replacement dwelling | The Cottage Docking Road Burnham Market Norfolk APPLICATION PERMITTED

**24/00131/F** | Application for change of use from an art gallery and residential dwelling to residential dwelling with extension. | Grapevine Gallery St Andrews Cottage Overy Road Burnham Market King's Lynn Norfolk PE31 8HH APPLICATION PERMITTED

10.3 Enforcements: (for information) –

**24/00257/UWLB** Alleged unauthorised work to a listed building, Tillys Café, 26 Market Place, Burnham Market – Status: pending consideration.

**24/00289/NIA** | Alleged built not in accordance with approved plans | 5 Beacon Hill Burnham Market King's Lynn Norfolk PE31 8ET – Application Submitted.

10.4 Appeals: (for information) –

**24/00043/REF** Howards Barn Creak Road. Construction of single storey first floor extension with internal alterations to the ground floor. Status: Appeal in Progress

11. Finance

11.1 The Bank Reconciliation, payments and receipts for October 2024 were considered and approved. Proposed AP seconded KM

11.2 the circulated payments with the addition of two further payments of £100 each were approved. Proposed AP seconded KM

11.3 The half-year financial review was considered and approved. Proposed KM, seconded, AP

12. Highways: Cllr Morris commented on the data collected from the SAM unit, which still shows a considerable number of cases of speeding in the village. The police have been informed and have attended on several occasions.

It was observed that a trailer has been left along Church Walk and is unlit at night, which causes a hazard to traffic. The clerk will be asked to report this.

13. Amenities:

13.1 Allotments – no know issues. Rent money is expected by the end of October.

13.2 Pavilion – no known issues, but currently no take up on renting the facility. We continue to be vigilant regarding vandalism.

13.3 Playing Field and Play Area – A new picnic table has been installed to replace one that had fallen apart. JNE had looked into the repair of the football nets. These need new clips that are available from the manufacturer. Repair of some of the Play Area equipment is necessary. We have two quotes: one from the manufacturer at £2,700 plus VAT and one from Richard Newstead at £2,300 (no VAT applies). It was decided to approve the higher quote given the familiarity of the equipment to the manufacturer. However, it was also decided to ask Richard Newstead for a quote to apply a coat of preservative to the equipment to keep it in good condition.

- 13.4 Maintenance work: The main item is cleaning of the Goose Beck. We have been quoted £1,400 for two days work including the hire of a digger. There is a possibility of obtaining some external funding through the Norfolk Flood Alliance, but cleaning is certainly the responsibility of the Parish Council. It was suggested that Heronwood also be asked to quote for the work. JNE will follow up.
- 14 Correspondence received. DC reported that he had written to the Borough Council planning department about the conversion of the Grapevine Gallery into a domestic premises and that, as it was a new dwelling it should, under the Neighbourhood Plan constraints, only be a PRP. They replied that it had at some time in the past been a domestic premises and so had no problem in it reverting and would not insist on it being a PRP.
- 15 There were no matters for the next agenda, at which point the Chair announced the intention of the council to meet bimonthly in future and it would be decided whether the next meeting originally planned for November would proceed. It was felt that it would be easier to recruit new councillors if the work load was reduced.
- 16 To receive any questions from members of the public. 15 minutes in total, 3 minutes per speaker.  
Some members of the public expressed concern about the move to bi-monthly meetings. Another suggested that if that were to be the case, a more detailed update should be included in the monthly parish magazine. The Parish Council agreed to review the periodicity after January.  
It was requested that a contact details for the locum clerk should be given to Bryan Lynn  
A member of the public reported that brambles on the path to the school could be a danger to schoolchildren. This was to be reported to Cllr Sandell.
- 17 The meeting closed at 7.15 pm The date of the next meeting will be posted on the Parish Council website.