

Burnham Market Parish Council Meeting Minutes

The Village Hall, Burnham Market

Wednesday 3rd September | 18:30

Present: Cllr Keith Morris (KM), Chair, Cllr David Cressy (DC), Cllr Angus Piper (AP), Cllr Peter Smith (PS).

Clerk/RFO Annalisa Dovey (AD) Minutes | parishclerk@burnhammarketparishcouncil.gov.uk

Annalisa Dovey : Clerk / RFO

Minutes

2509	1.	Welcome from the chair at 19:00
2509	2.	Council resolved to accept apologies from Cllr Fiona Walker. <i>Carried unananim</i>
2509	3.	No declarations of interest nor requests for dispensations
2509	4.	Chair closed the meeting to allow time for public to comment. 1. Bryan – could Holkham put a water tap in for the allotments ACTION clerk to ask Holkham. 2. Could the crab apple trees and leylandii trees to the left of the pavilion be cut back. ACTION: to get a quote to have it done. For next meeting agenda 3. Speed sign at Overy end isn't working ACTION: to be reported to highways 4. Beacon hill speed signpost: Action: w3w to be sent to clerk. 5. Angles Lane requires clearing – responsibility of the landowners. PC will write to them. 6. Insufficient blue badge parking on busy days. a. Noted that some illegal parking has been going on. Action: Agenda item for October 7. Comments and explanation of amendments to the planning applications for the replacement house at Lowood a. the amended plans have reduced the scheme: is now identical in size to the existing property b. Notes a basement / swimming pool is not a planning concern. c. RE. Anglia water: notes the house is a replacement not additional, has an attenuation scheme for pool, and bathrooms have been reduced.
2509	5.	Past Minutes: Council resolved to approve minutes from July PC meeting 2025 <i>Carried unainm</i> <i>Chair signs</i>
2509	6.	Borough Councillor Report: apologies received from Cllr Sam Sandell
2509	7.	County Councillor Report: 1. Monthly report circulated by email 2. Andrew Jamieson reports:

		a. Norwich Castle Keep is reopened – very proud of it. b. Hunstanton have an additional Later Living Site in Hunstanton. c. Key dates in Local Government Reorganisation i. – 7th May election for a new Mayor for Suffolk & Norfolk combined. The Mayor will have strategic oversight of transport, adult education, environment and investment fund for infrastructure and development. d. 26th September is the vote for preferred LGR option – 1, 2, or 3 blocks. e. Bus speed sign (cc’ AJ and overhanging trees also)
2509	8.	Councillor Reports: VD reported that the quarterly audit report will come with Q2’s report
2509	9.	Clerk’s report: Clerk reported the following updates and information. 1. Western link project is proceeding. : his means the project team have the green light to start the options assessment work and prepare for a public consultation on shortlisted options, with the aim of reporting the outcomes of these to a meeting of our cabinet next summer (2026). Subject to the outcome of this work, this report may also recommend a preferred option for a Norwich Western Link. 2. James Wild acted on the UKPN substation hole and reports it has now been repaired. 3. Flower show fete and festival are pencilling in 11th July 2026 4. The contract with SSE has been updated to keep us on lower rate and going forwards the 2 bills will be combined into one. 5. Richard Newstead is managing the SAM2 -= rotating monthly and charging, and visually inspecting the playground monthly and reporting findings. 6. ROSPA have completed the annual statutory inspection, with actions and works to be completed 7. Received queries from AGAR requesting specific figures to explain variances - provided
2509	10.	Flooding: Chair closed meeting to hear report from Dennis Clarke the Flooding Rep. 1. The Flood Action Group have considered 2 reports a. Confidential Draft Investigation into Countryside Flooding i. Flooding Action Group (FAG) had major concerns: 1. Most notably Anglia Water had no input. ii. Concerns were fed back and the report will be adjusted accordingly. b. Received Summary of Capital Expenditure Programme for Norfolk including Burnham Markey from Anglia Water. i. FAG have responded and asked for a meeting to help clarify the contents

		ii. Have sent a shortlist of the concerns from the FAG to Anglia water including lack of timeline and no addressing of major concerns of people of Burnham Market. iii. Noted Victoria Heron is contact at Anglia water 2. Reported that the curbing has not been adjusted yet. The Agreement was that the PC would do the ditches (completed) and the curbs would be adjusted by NCC. As the curbs force water into the road rather than into the ditches. 3. Noted that the MAG meeting should have plans presented for N&S Creake and Burnham Market 4. MAG recommendations have been received and will be circulated to council, advising to risk check assets and flooding behaviour. ACTION: Dennis Clark kindly agreed to do flooding health check ACTION: include flooding actions in newsletter
2509	11.	Motion to Approve Flooding Advisory Group response to the Confidential Draft Investigation into Countryside flooding. Council received and approved <i>Carried unananim.</i>
2509	12.	Meeting dates: Motion to move to 9 meetings a year to include April (Year End,) June (AGAR) and October (next year projects and budget draft) ACTION: clerk to update meeting schedule and prepare <i>Carried unananim.</i>
2509	13.	Craft Fair 1. Noted that the Craft fair went well. 2. Council noted apparent discrepancy between council and Craft Fair understanding of arrangement with no clear communication trail / minuted agreement. 3. Council resolved that council understanding is that a commercial fee was not being charged but the expectation was that In lieu of car parking the council would be included in donations <i>Carried unananim</i> ACTION: Clerk to communicate the council's understanding with the Craft Fair.
2509	14.	Wasps Nest: Council noted the wasp nest could not be found and so assumes to have been resolved.
2509	15.	Planning: Council ratified planning application responses made under delegated authority <i>KM / AP carried unananim</i> 1. <u>Delegated Decisions</u> a. 25/01110/F VARIATION OF CONDITION 2 OF PLANNING PERMISSION 24/01957/F Over Norton Herrings Lane NO OBSERVATION. PC objected to the original application but it was passed by the planning committee. PC will now accept planning officer decision on requested variation. However, PC requires <u>all applicable policies</u> in the Burnham Market Neighbourhood Plan and Design Codes to be <u>strictly enforced</u>, in particular Policy 6 (Design), Policy 8 (BNG), Policy 11 (Dark Skies), and Policy 12 (Surface Water Management) relating to any requested variations.

		b. 5/00429/F Variation of conditions 2, 3, 6, 7, 10, 11, 12, 15, 16, 19 and 20 of planning permission 23/01663/F: VARIATION OF CONDITIONS 2, 3, 4, 5 AND 18 OF PLANNING PERMISSION 20/01866/F: Residential development of 9no. dwellings Meadow View 40 Sutton Estate Burnham Market King's Lynn Norfolk PE31 8EX NO OBSERVATION. PC to accept planning and building control officer decision given most of the variations concern points of a technical nature. However, PC requires <u>all applicable policies</u> in the Burnham Market Neighbourhood Plan and Design Codes to be <u>strictly enforced</u>, in particular Policy 6 (Design), Policy 8 (BNG), Policy 11 (Dark Skies), and Policy 12 (Surface Water Management) relating to any requested variations. c. 25/01058/F Relocation of access to property including new wall and gates. Hill House Herrings Lane Burnham Market King's Lynn Norfolk PE31 8DW NO OBSERVATION. PC to accept Planning Officers' decision. However, PC requires all applicable policies in the Burnham Market Neighbourhood Plan and Design Guidance to be <u>strictly enforced</u>, in particular those relating to Policy 6 (Design and materials), Policy 8 (BNG), and Policy 11 (Dark Skies). In addition, PC requests a condition to be stipulated that all traders' vehicles must be parked onsite or on other public car parking spaces and cannot be allowed to spill on to the adjoining Herrings Lane which is narrow and speed limit is in place. d. 25/01110/F VARIATION OF CONDITION 2, 18 and 19 OF PLANNING PERMISSION 24/01957/F - Demolition of existing dwelling and construction of replacement dwelling Over Norton Herrings Lane Burnham Market King's Lynn Norfolk PE31 8DW. The PC fully supports objection from Ecology Officer.
2509	16.	Planning: <i>Council noted KLWNBC decisions (attached)</i> 1. To consider raising complaint over decision to ignore NHP (Steel Fence) a. Resolved to write to CCP to find out their opinion <i>Carried unananim</i> 2. Anglia Water Infrastructure Concerns and Rating system b. Motion to send proposed letter to Borough planning i. Council heard that AW have recommended no further development in BM because the sewage works are at capacity ii. Council noted there are questions around the full context and the responsibility. iii. Council did not vote on sending the letter, agreeing to reconsider after further clarity gained on the situation and only if necessary.
2509	17.	Future of the Planning Advisory Group: Noted that the work-load on DC is considerable, particularly with so many applications falling within the PAG remit due to the alternate months and very well timed applications.

		1. Council resolved that PAG only to be sole consultee during ‘gap’ applications, which will reduce with 9 meetings a year, the rest to be considered by full council at meetings. a. Clerk to assume inclusion of the caveat wording on all responses unless otherwise confirmed <i>Carried Unanim</i> *Caveat wording* PC requires all applicable policies in the Burnham Market Neighbourhood Plan and Design Guidance to be <u>strictly enforced</u>, in particular those relating to Policy 6 (Design and materials), Policy 8 (BNG), and Policy 11 (Dark Skies). In addition, PC requests a condition to be stipulated that all traders vehicles must p[ark considerately to residents and public, and be parked onsite or in other public car parking spaces and must not block roads or park on verges.
2509	18.	Planning Applications: council considered applications and agreed responses as follows: 1. 25/01279/LB The Hoste New signage resolve to say no observation <i>carried unanim.</i> 2. 25/01347/F Rose Cottage Extension & alteration Noted that there is insufficient parking and it doesn’t comply. Resolve to object as plans are non-compliant with Neighbourhood Plan parking, <i>P’ed DC S’ed AP. Carried unanim</i> 3. 25/01058/F reconsultation Lowood, Herrings Lane Proposed Self-Build Replacement Dwelling a. KM recused for declaring an interest AP steps in for vice chair. b. Council resolved to consider late application in meeting c. Council thanked owner for earlier public commenst and explanations, noting they allayed most concerns. d. Council resolved to respond with ‘no objection’ <i>P’ed DC S’ed VD - 3 / 1 Motion carried</i> ACTION: Clerk to respond to planning applications 4. Chair KM returns.
2509	19.	Re Anglia water: 1. DC notes that 12 new residences have already been approved on Holkham plus 5 rebuilds and Sutton Estate homes not yet occupied – so a large amount of development already underway. 2. Council confirms importance of gaining clarity and considering how the situation impacts on residents.
2509	20.	Enforcement : Avocet Homes Council considered response to developers blocking Station Road Motion proposed: To contact Avocet Homes and Enforcement directly. ACTION: Clerk to contact Avocet & Enforcement <i>P’ed KM S’ed AP Carried Unanim.</i>
2509	21.	Assets: Pavillion Bookings: Council noted that pavilion booking will not go ahead. Council to continue looking for uses for the space. ACTION: to readvertise the Pavillion in the newsletter.

2509	22.	Assets: Streetlights 1. Council received summary of contract and heard that no report had been provided for 2024 and 2023. a. Council noted requirement of evidence of contractual obligations and resolved to request the reports <i>Carried unanim</i> ACTION: Clerk to request and obtain missing reports 2. Council received 6 year statutory streetlight testing quote and resolved to ratified its approval under delegated authority <i>Carried unanim</i> 3. Council heard that currently Cozens works on UKPN streetlights via an approval process with UKPN and would like permission to apply to work directly without this process, saving time and money. a. Council resolved to approve Cozens working directly on Consider approving Cozens to work directly on the UKPN owned streetlights. <i>Carried unanim</i> ACTIO: clerk to complete permission forms
2509	23.	Allotments: New year starting 1. Council heard that the new allotment year starts 1st October and the clerk is confirming plots and sending out invoices this month. 2. Council requested that strong letters be sent to unpaid plots requesting payment and for the clerk to return in November to agree further action should payment not be made. ACTION: clerk to contact outstanding allotment debtors.
	24.	Allotments: National Allotment Society Membership Council heard that the Council is currently paying for an Association Membership, but the details and members listed are out of date, suggesting it has not been used. There are two types of membership: • Association Membership – requires an association to be run and provides benefits such as a seed-buying scheme, discounts, and plot-holder insurance. • Council Membership – significantly cheaper but offers no benefits beyond advice to the Council, such as legal letters and agreements. It was noted that the Parish Council already has allotment insurance through its general parish insurance policy. 1. Council resolved to retain Association Membership for this year and to contact all allotment holders to ask if they would like to run the association. If not, the Council will revert to Council Membership. <i>Carried unanim.</i> ACTION: Clerk to include National Allotment Society membership information in invoice letters.
2509	25.	Allotments plots 10 & 12: council heard that plot 12 is significantly smaller than other plots and is thus often untaken, it would work better combined with Plot 10 into 1.

		1. DC recused himself 2. council resolved to combine allotment plot 10 & 12 to one - named plot 10 <i>carried unanim.</i>
2509	26.	Assets: Signage 1. Tapping House Sign on the Village Green: Council noted there is a discrepancy over previous approval where approval had been given by previous council but not minuted and then recently resolved and minuted to deny permission. a. Motion to reconsider Tapping Village `sign and waive the 6 month reconsideration period <i>Carried unanim</i> b. Motion to permit Tapping House sign on the Green <i>Carried unanim</i> c. Motion: to annotate July 2025v minutes to note altered resolution here. <i>Carried unanim</i> ACTION: clerk to confirm with Tapping House and make minutes note. 2. Teak Furniture sale signs: Council noted that there were unwanted Teak furniture signs everywhere, against sign policy and noted Borough has given permission to have them removed from their poles if needed. a. Council resolved to request Teak Furniture sale signs be removed <i>Carried unanim</i> ACTION: Clerk to effect removal of Teak Furniture Sale signs
2509	27.	Assets: CCTV Consider engaging Norfolk Fire & Protection Service to fix CCTV (£105+VAT an hour) to inspect and re-engage CCTV at the pavilion. <i>Carried unanim</i> ACTION: Clerk to effect
2509	28.	Assets: Playground Inspection 1. Council heard that the annual statutory inspection report had been completed by ROSPA. 2. Council noted that Richard Newstead is carrying out monthly visual checks and reports. 3. Council resolved to sign up to the automatic scheduling under the Parish Council discount scheme for the annual inspection going forwards. <i>Carried unanimously.</i> 4. Council approved for Richard Newstead to carry out works recommended in the report where possible <i>Carried unanimously.</i> 5. Council resolved for the Clerk to obtain comparative quotes to repair the gate. <i>Carried unanimously.</i>

		6. Council resolved to query the requirement for barriers on tractor openings before proceeding, as these serve as entrances. <i>Carried unanimously.</i> 7. Council heard that the bracket on the zip line requires repair and resolved to have it fixed. <i>Carried unanimously.</i> ACTION • Clerk to query barriers with inspector. • Clerk to obtain quotes for the gate repair. • Clerk to work with Richard Newstead to address issues identified and to seek additional contractors as required. • Clerk to sign the Council onto the Parish discount scheme.
2509	29.	Assets: Village Sign: Council received the Village Sign maintenance report. 1. Council resolved to obtain costings for a cast of the sign. <i>Carried unanimously.</i> 2. Council resolved to arrange for a quarterly wash-down of the sign <i>Carried unanimously.</i> 3. Council resolved not to install bird protectors <i>Carried unanimously.</i> 4. Council resolved to set aside funds for future replacement within the miscellaneous (non-earmarked) reserves <i>Carried unanimously.</i> 5. Cllr Andrew Jamieson noted that the Local Members Fund (LMF) and the Norfolk Community Fund might be available to support related works and requested that enquiries be directed to him. ACTIONS: • Clerk to obtain costings for a cast of the sign. • Clerk to arrange quarterly wash-downs. • Clerk to include provision for future replacement within miscellaneous reserves.
2509	30.	Asset list & maintenance a) Council received current asset list b) Council resolved to carry out a twice yearly asset inspection in March and September <i>Carried unananim.</i> <i>ACTION: Clerk to carry out inspection this month.</i> c) To consider current asset maintenance required and agree action <i>Deferred to October</i> d) To consider agreeing annual maintenance schedule <i>Deferred to October</i>
2509	31.	Cyber Insurance Council considered Cyber insurance quote and coverage from Coalition and Council resolved to purchase: £222.12. <i>Carried unananim</i> ACTION: clerk to purchase
2509	32.	Parish Insurance

		Council considered consider Insurance quote: Gallagher: £2,368.49 and resolved to purchase. Noting increase due to update valuations. <i>Carried Unanim</i> ACTION: clerk to purchase
2509	33.	Finance: Finance Group Report – August 2025 Council received the August 2025 Financial Report, including reconciliations to the end of July 2025, transactions for July 2025, and expenditure approved under Delegated Authority for August 2025. 1. Council resolved to ratify the approval of the payments, transactions and reconciliations made under delegated authority <i>Carried unanimously.</i>
2509	34.	Finance: End of Month Report September 2025. council receievd the report and resolved to: 1. Receive balances: balances Total: 43398.37 - Instant Access 30455.45 - Instant Access 284.93 - Current T1 12657.99 2. Approve: Upcoming expenditure (Sept 2025) (attached) <i>Carried unanim</i> <i>Chair signs</i> 3. Ratify payments made in August under Delegated Authority (attached) <i>Carried unanim</i> <i>Chair signs</i> 4. To verify: Past expenditure (August 2025 & June 2025) attached excluding confidential payments <i>Carried unanim</i> <i>Chair signs</i> 5. To approve: Bank Reconciliations. <i>Carried unanim</i> <i>Chair signs</i>
2509	35.	Finance: Intermediary Finance Meetings 1. Council heard that preparing reconciliations and part-month expenditure for both approval and subsequent ratification creates an unnecessary workload. The request to produce reconciliations for approval by full Council only was considered. 2. Council noted that the intention to move to nine meetings per year further increases oversight of reconciliations by full Council. 3. Council confirmed that the Finance Advisory Group would only be required to approve expenditure for payment under Delegated Authority. 4. Council resolved to approve reconciliations and past expenditure at full Council meetings, with payments made monthly via the Finance Group and full Council as necessary each month.

		<i>Carried unanim.</i>
2509	36.	Finance: Clerk's Pay and Contract 1. Council considered and ratified the statutory pay adjustment (3.2%). <i>Carried unanim.</i> 2. Council clarified the starting pay scale point – SCP 26, backdated to April 2025 <i>Carried unanim.</i> 3. Council agreed the line manager would be the Chair (currently Cllr Keith) and the Vice-Chair if the Chair is unavailable. <i>Carried unanim.</i> 4. Council resolved to schedule a six-month appraisal <i>Carried unanim.</i> 5. Council considered and approved funding (half) of the CiLCA qualification. <i>Carried unanim.</i> ACTION: • Clerk to update pay records and backdate SCP 26 from April 2025. • Chair/Vice-Chair to arrange six-month appraisal. • Clerk to proceed with CiLCA funding arrangements.
2509	37.	Finance: Budget & Precept. Council received draft budget. 1. Noted currently set to have 2.5% increase in precept. 2. Cllrs To consider projects to include in budget for 26/27 and send to clerk for inclusion in draft or bring to next meeting
	38.	Finance: SSE energy bills Council noted and ratified change of contract to a lower rate to save money. <i>Carried unanim</i>
2509	39.	Correspondence To Note 1. Angles Lane Allotments – 'orchard query'. Council confirmed position as outlined by clerk. The rei s no community orchard but an allotment orchard currently tended to by an allotment holder and the current waiting list does not exceed plots available, should this happen, some plots will be reassigned. ACTION: clerk to confirm response with Allotment landlord. 2. The cockerel. Council noted that the cockerel has been rehomed. 3. Empty house in state of disrepair. Council noted it has no remit nor jurisdiction here. Environmental Health at borough council may be able to help. 4. Agenda item requests a. Broken posts on green: clerk will investigate and resolve b. Bolton House – double check with highways as this has already been reported. 5. Resident Concerns: Response to [confidential] (late email) a. Cash Machine: Council considered the request for a cash machine i. Council noted this is outside its jurisdiction and remit. If circumstances change, Council will reconsider.

		b. Protective Posts on the Green: Council noted that one of the posts opposite Market House has fallen and may require replacement. i. The posts may be the responsibility of Norfolk County Council Highways. Council will investigate and seek a resolution. 6. Herring's Lane – Narrow Section: Council considered the suggestion for restrictive signage at the south end of Herring's Lane to warn drivers of the narrow section. a. Signage is the responsibility of Norfolk County Council. Residents should report any perceived safety risk via the Highways website: Report a Highways Problem.. 7. Reserved Parking Space: Council considered the request for an individual parking space in front of Market House. a. Council confirmed this is not possible. 8. Bellamys Lane Bench: Council considered the suggestion to reposition the bench halfway up Bellamys Lane for improved outlook a. Council noted the bench is frequently used as a convenient resting place and there is no intention to remove it. Other parish benches provide scenic views.
2509	40.	To receive any questions from members of the Public - 15 minutes in total with 3 minutes per speaker. NOTE any reports for Highways, Planning or police issues should be reported directly via the Highways website, the planning website or the police website (or 101) 1. Chair closed meeting for further public comments 2. Council heard confirmation that Anglia water had no objection to revised scheme after amendments. 3. Council Noted Anglia water have long running leaks. 4. Number 29 will be sponsoring Xmas lights (15th December 2025) 5. 2/3 post broken on the green opposite Burnham stores near Ulph place. Highways issue) 6. Chris can we have a microphone – where is the audio loop? ACTION: KM and Clerk to investigate microphone and Audio Loop. ACTION: clerk to speak up when comments are for public. 7. Chair reopened meeting.
2509	41.	Next Meeting Date: To agree & confirm Wed 8th October 5th November (to allow time for month end.) <i>Carried unananim</i>
2509	42.	<i>Meeting closed 20:30</i>

KLWNBC: Decisions

5/00915/F E: 582914 N: 342047 | Retrospective: Householder: Erection of a woven steel fence | Galen House Church Walk
Application Permitted 10 July 2025 Delegated Decision
<http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=5X3ENNIVGQB00>

25/00925/F
Burnham Market E: 583211 N: 342274
VARIATION OF CONDITION 2 & 4 OF PLANNING CONSENT 25/00207/F: Householder: Proposed renovation and extension of existing dwelling. New pool house, garage modification and new car port and storage/plant room.
Mulberry House Herrings Lane Burnham Market King's Lynn Norfolk PE31 8DW
Application Permitted 11 July 2025 Delegated Decision
<http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=5X8YG6IVIOC00>

5/00901/LB
Burnham Market E: 583685 N: 342299
VARIATION OF CONDITION 2 AND REMOVAL OF CONDITIONS 3 AND 4 OF LISTED BUILDING CONSENT 24/00513/LB: Change of use from Art Gallery to residential with small extension Grapevine Gallery St Andrews Cottage Overy Road Burnham Market King's Lynn Norfolk PE31 8HH
Application Permitted 25 July 2025 Delegated Decision
<http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=5WZPPXIVHK200>

25/01048/F
Burnham Market E: 583381 N: 342040
Variation of Condition 2 attached to Planning Permission: 23/01309/F: Proposed first floor extension, rear extension and side extension to dwelling. Birkwood Station Road Burnham Market King's Lynn Norfolk PE31 8HA
Application Permitted 6 August 2025 Delegated Decision

25/0108/1/F
Burnham Market E: 583369 N: 342248
Householder – Ground floor Extension to kitchen and conversion of integral garage to habitable accommodation
Catherine Place, 21 North Street, Burnham Market
Application permitted 13 Aug 2025 | Delegated Decision

25/01110/F
Burnham Market E: 583119 N: 342624
VARIATION OF CONDITION 2 and 18 OF PLANNING PERMISSION 24/01957/F- Demolition of existing dwelling and construction of replacement dwelling
Over Norton Herrings Lane
Application permitted | 20.9.25 | Delegated Decision

25/01063/F
Burnham Market E: 583399 N: 342035
VARIATION OF CONDITIONS 2,5 AND 8 OF PLANNING PERMISSION 23/00805/F-Conversion of Chapel to form Dwelling.
Methodist Church Station Road Burnham Market Norfolk
Application Permitted | 18 August 2025 | Delegated Decision

Paid Expenditure over £0.00
Burnham Market Parish Council

Aug 2025 - Aug 2025

Payment Reference	Paid date	Tn no	Net	Vat	Cttee	Details	Heading	137
DD250815EE	15/08/25	69	£17.21	£3.44	Admin	EE Ltd mobile phone bill	3600/1	☐
	18/08/25	62						☐
DABACS250818COZ	18/08/25	64	£50.00	£10.00	A & A	Cozens July 2025 clerks services	5300/4	☐
		65		£0.00		Streelight maintenance monthly charge	5300/2	☐
DABACS250818AA	18/08/25	66	£32.24	£6.45	Counc	Impact Trophiesand Medals Photo Frame	2000/2	☐
DABACS250818COZ	18/08/25	67	£1,344.00	£268.80	A & A	Cozens 6 year statutory streetlight testing	5300/2	☐
DABACS250818NAS	18/08/25	68	£115.50	£0.00	A & A	The National Allotment Society 33 members this year (adjusted compared to letter)	5300/4	☐
DABACS250818RN	18/08/25	70	£80.00	£0.00		Richard Newstead Julys Village Maintenance - SAM2 & PG inspection and Maint.	5300/7/2	☐
DD250819EON	19/08/25	71	£157.97	£7.90	A & A	Eon Pavillion electricity A-B913442F-001	5100/1	☐
DABACS250827FS	27/08/25	63	£240.00	£48.00	A & A	Fakenham Skips Skip Hire - Allotments Aug 25	5300/4	☐
DD250827AW	27/08/25	72	£11.43	£0.57	A & A	Anglian Water Business Pavillion Water	5100/2	☐
DD250831UTB	31/08/25	77	£6.00	£0.00	Finan	Unity Bank service charge	1100	☐

Amelia
Keith Morris (Dep 4, 2025 04/09/25 GMT+1)
04/09/20

Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
73		£318.00	£318.00 5300/7/1	27/08/25	91658	ROSPA Play Safety LTD - Annual Statutory Inspection	
75							
76		£60.00	£60.00 5300/2	03/09/25	9660	Cozens - july 2025 street lighting	
The following payments have already been made							
55	DD250730 EON	£28.64	£28.64 5100/1	01/07/25	K3-B913442F-0	Eon - Pavillion electricity 1st June 2025 - 30th June 2025	
62	DABACS25 0818AD						
2		£4.00 5300/4				Post for allotments invoices	
3		£11.11 6100				Photo printing vat number: 215663611	
63	DABACS25 0827FS	£288.00	£288.00 5300/4	04/08/25		Fakenham Skips - Skip Hire - Allotments Aug 25	
64	DABACS25 0818COZ	£60.00	£60.00 5300/2	04/08/25	9548	Cozens - Streetlight maintenance monthly charge	
65	DABACS25 0818NPF	£187.82	£187.82	04/08/25		Norfolk Pension Fund -	
1		£187.82 2000/2				July pension	
66	DABACS25 0818AA	£38.69	£38.69 6100	04/08/25	78590 / 82516	Impact Trophiesand Medals - Photo Frame	

Signature *Amelia* Signature *Amelia Dray*
Date 04/09/20 03/09/25
03/09/25 04:23 PM Vn: 9.09.01

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Burnham Market Parish Council

Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
67	DABACS25 0818COZ	£1,612.80	£1,612.80 5300/2	04/08/25		Cozens - 6 year statutory streetlight testing	
68	DABACS25 0818NAS	£115.50	£115.50 5300/4	04/08/25		The National Allotment Society - 33 members this year (adjusted compared to letter)	
Sub Total		£3,518.89	£2,912.36				
		£1,213.02	£1,213.02			Confidential	
Total		£4,125.40	£4,125.40				