



BURNHAM MARKET PARISH COUNCIL

MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Monday, 22nd of July 2024 from 7.20pm at Burnham Market & Norton
Village Hall, Beacon Hill Road, Burnham Market. PE31 8EN

Present: Cllrs D Clark (DC) Chair, J Neville-Eliot (JNE), K Neville-Eliot (KNE),
Angus Piper (AP) and Fiona Walker (FW). Sam Sandell, Borough Councillor.
Members of public: 14

1. Welcome from the Chairman.
Cllr Morris was proposed by Cllr Clark for role of Vice Chairman which was seconded by
Cllr K Neville-Eliot and all in favour.
2. Apologies: Cllrs Jamieson, Cressy, Morris and clerk.
3. Member's declarations of interest and requests for dispensations – None
4. Public participation:

Danger of serious accident at junction of Creake road, Thorpe and Station road especially
due to holiday makers who were unused to the road. The problem is exacerbated by parking
outside holiday homes but there is nowhere else to park. The Chairman referred residents to
the Highways portal which would add weight to the reports already made by the PC. We have
on several occasions asked about double yellow lines but this has been refused on the
grounds of the huge cost involved.

The 30 miles an hour sign on creake road needs to be cleaned for clarity

Can something be done about the state of the village pharmacy which is slowly decaying –
The Chairman agreed to write to the owner. ACTION: DC

On behalf of the Traders the owner of Gunhill was delighted to confirm that between the
traders and received contributions they had sufficient funds to buy the new Christmas lights
as the previous ones were unusable. They had lasted for 12 years so had done very well.
Plans for the light switch on was 16th November at 5pm. The Parish Council were unanimous
in agreeing the use of the greens for this major event in the village calendar.

Footpaths update: FW has had contact Holkham with but unable to secure a meeting, she will keep pursuing. Although there was a representative from Holkham in the audience he did not respond.

6. Minutes of the meeting held on the 22nd of July 2024 were agreed as a true and correct record proposed KNE, seconded JNE , and all in favour who attended. Note to be signed at the October meeting.
7. Matters arising:
 - 7.1 Projects –The pit restoration continues but we are experiencing great difficulty in getting any response from a suitably qualified source.
 - 7.2 Emergency Plan – The questionnaire is still available on the website and at the Post Office.
 - 7.3 JNE reported that the cycle storage rack has been delivered and he was arranging to have it installed.
8. To receive reports:
 - 8.1 County Councillor Andrew Jamieson – none received.
 - 8.2 Borough Councillor Sam Sandell advised that August had been a quiet month for council meetings and councillors.
 - a. Community Infrastructure Levy (CIL) – the latest round of applications opened on the 1st of July, closing on the 1st of August with 48 applications requesting a total of £1.9m but only £1.4m was available for allocation. The spending Panel met on the 4th of September to allocate funding for applications up to £50k and will also make recommendations to Cabinet for applications over £50k.
 - b. 2nd Home additional council tax letters are being prepared to issue to homeowners explaining the situation with follow up reminders due for issue in December and the demands in March 25. The Leader is holding discussion with County regarding a greater return of this extra tax than directed by statute.
 - c. The Local Plan Task Group met earlier in the month with an update about the new Government plans for housing and planning. The Borough alone will need to deliver 1,042 new completed homes per year – current figure is 554. Slides should be available from the recent planning sessions which include the government update:
 - * Making housing targets mandatory and reverse 2023 changes. New standard method formula to ensure Local Plans are ambitious enough to support the Government’s manifesto commitment of 1.5 million new homes in this parliament.
 - * More weight for housing development and the development of brownfield land.
 - *Identify grey belt land within the green belt – to be brought forward for homes and other important development.
 - *Deliver affordable, well designed homes with new “golden rules” for land released in the green belt to ensure release delivered in the public interest.
 - *Ensure that LPAs are able to prioritise the types of affordable homes that communities need, and that the planning system supports a more diverse housebuilding sector.
 - *Support economic growth in key sectors including laboratories, gigafactories, data centres, digital economies and freight/logistics – given their importance to our economic future.
 - * More weight for community needs to support society.
 - * Support for clean energy and the environment including support for onshore wind and renewables.
 - * To increase some planning fees including for householder applications so that LPAs are property resourced to support a sustained increase in development and improve performance.

I have recently met with a resident who had had a very nasty fall and suffer some very serious injuries in Beacon Hill Road with the entrance to Crofts Close. I have reported the state of the road to Highways who are going to review it. The verge and the road are in poor condition and the manhole cover has sunk slightly. The resident said that the building lorries that are delivering building materials to Sutton Estate are mounting the verges as they cannot turn the corner due to vehicles parked on the road. I cannot do anything about the vehicles but have emailed the police, NCC and our own parking enforcement team.

9. Planning:

- 9.1 To consider and respond to Planning Applications received from Kings Lynn Borough Council in line with comment dates, as below plus any additional planning applications received & circulated by the clerk prior to the meeting:
24/01600/F| Single storey rear extension| Tanglewood 5 Herrings Lane Burnham Market King's Lynn Norfolk PE31 8DW
Application for new premises licence - Norfolk Lavender Trading Ltd T/A Norfolk Living 55 Market Place, Burnham Market. Concerns were raised regarding the opening hours.
- 9.2 Decisions: (for information) –
24/00972/DISC_A|DISCHARGE OF CONDITIONS 5 and 6 attached to Planning Permission 24/00972/LB: Internal alterations and changes to rear and side elevations| The White House 62 Market Place Burnham Market King's Lynn Norfolk PE31 8HD
Discharge of Condition final letter
- 9.3 Enforcements: (for information) -
24/00257/UWLB Alleged unauthorised work to a listed building, Tillys Café, 26 Market Place, Burnham Market – Status: pending consideration.
24/00289/NIA| Alleged built not in accordance with approved plans| 5 Beacon Hill Burnham Market King's Lynn Norfolk PE31 8ET – Application Submitted.
- 9.4 Appeals: (for information) –
24/00043/REF Howards Barn Creake Road. Construction of single storey first floor extension with internal alterations to the ground floor. Status: Appeal in Progress

10. Finance

- 10.1 To approve the circulated Bank Reconciliation, payments & receipts for July and August 2024 proposed JNE, seconded AP, and all in favour.
- 10.2 To consider and approve circulated payments list for September 24 (to date) proposed DC, seconded by FW and all in favour.

11. Administration/Committees

- 11.1 Clerk's Report – All policies and procedures have been reviewed and updated during August and on the website. The website has had the annual check and fully compliant. Completed works on the village sign restoration, replacement benching, requested additional work on the trod area and weeding on the greens, allotment issues at Creake Road. Working with Richard Newstead on the restoration of our owned benches, restoration of the map noticeboard and damaged play equipment. The annual play area inspection takes place tomorrow and Richard will make monthly checks against a provided list. Allotment invoices have been sent out. Clerk thanked everyone for their support, especially the residents.

11.2 Christmas Lights – as on item 4.

11.3 Craft Fair Review – There was unanimous support for the excellent organisation on what was a very successful day. Agreement given that it could continue on the green with the current team for the next 3 years. Parish Councillors had a presentation from the organiser who informed us that they had made an amazing £12,000 on the day and planned to donate 80% to Burnham Market charities. The Parish Council are in no way involved in the donation decisions. Clerk had previously provided a list of former recipients.

12. Highways – no new issues.

13. Amenities

13.1 Allotments – annual invoices sent out.

13.2 Pavilion – reports of youths sitting on the roof and the CCTV to be updated.

13.3 Playing Field and Play Area – as reported under clerks report.

14. Correspondence as received:

14.1 Parish Partnership scheme – no update

14.2 The new Rural Housing Enabler will give a presentation at the start of the October meeting.

14.3 The Parish Council aim to reinstate the flooding meeting which was cancelled due to double booking by the relevant agencies.

There is a meeting with Holkham at 10am on the 1st of October on Joan Shorts Lane to discuss the ditches being full of undergrowth. Anyone interested is welcome to attend.

14.4 A rumour was circulations that the Parish Council were going to stop the auction. There was absolutely no truth to that at all. There had been complaints of vans regularly parking on the green when the auction was being held. The auctioneers are permitted to park their vehicle, but other vehicles can only park when loading/unloading.

15. Matters for the next agenda.

Please advise the clerk of any matters by the 16th of September.

16. To receive any questions from members of the Public. 15 minutes in total, 3 minutes per speaker.

NOTE. All Highways issues to be reported by residents to the NCC or in writing to the Clerk. <https://apps.norfolk.gov.uk/highwaysdefect/?s=road&t=tree>

15. Forthcoming Meetings:

The next meeting will be on the 21st of October 2024 from 6.15pm.

Meeting ended at 18.35 and the Chairman thanked everyone for attending.

Minutes kindly taken by Cllr K Neville-Eliot.

PAYMENTS FOR SEPTEMBER 2024

SSE Streetlights	£ 163.36	Direct Debit
Eon	£ 36.40	Direct Debit
Wave (water pavilion)	£ 5.00	Direct Debit
EE	£ 18.50	Direct Debit
Cozens Maintenance	£ 60.00	Standing Order
Clerk Salary	£ 866.45	
HMRC	£ 252.38	
Clerk Expenses August	£ 38.00	
Pension	£ 326.63	
R Newstead (bench)	£ 1750.00	
Gallagher Insurance renewal	£ 2023.71	
Heronwood	£ 738.88	
Glasdon (cycle storage)	£ 207.00	
Ewings Invoice	£ 96.00	

DRAFT

Signed

Date