

MINUTES OF THE BURNHAM MARKET PARISH COUNCIL MEETING

Held on Monday 21st June 2021 at 6:30pm
at Burnham Market & Norton Village Hall,
Beacon Hill Road, Burnham Market, PE31 8EN.

Present: Cllrs P Borlace, R Campbell-Gray, N Fryer, K Neville-Eliot, J Scoles and P Woodhouse (Chair).

1. Co-Option
The parish council has received permission to co-opt for two vacancies, no applications were received.
2. Apologies for absence were accepted for Cllrs Jayne Marshall, Karen Watkins. The Council has received the resignation of Racheal Parke.
3. Members' declarations of interest and requests for dispensations.
Item 12.1 Cllr Campbell-Gray did not comment or vote on this item.
4. The minutes from Annual Council Meeting held on Monday 17th May 2021 were AGREED and signed by the Chair.
5. There were no questions from members of the Public.
6. There were no reports received.
7. Progress on items from previous meetings were NOTED.
 - 7.1 Street cleaning has taken place.
 - 7.2 No waiting cones have been successful in the Market Place to reduce parking.
8. Planning.
 - 8.1 Planning Applications received from Kings Lynn Borough Council:
 - 8.1.1 21/00733/F Renovation of existing building and Conversion of Attic into habitable space with the construction of dormers at The Garden House, 24 Front Street, PE31 8EL. OBJECT, PROPOSED Cllr Campbell-Gray, seconded Cllr Neville-Eliot.
 - 8.1.2 21/00734/LB LISTED BUILDING APPLICATION: Renovation of existing building and Conversion of Attic into habitable space with the construction of dormers at, The Garden House, 24 Front Street, PE31 8EL. OBJECT, PROPOSED Cllr Campbell-Gray, seconded Cllr Neville-Eliot.
 - 8.1.3 21/00976/F Single storey extension to dwelling at 8 Sussex Farm Ringstead Road, PE31 8JY. SUPPORT, PROPOSED Cllr Woodhouse, seconded Cllr Campbell-Gray.
 - 8.1.4 21/00861/F Demolition of existing outbuilding. Alterations and extension to existing dwelling. Tern Cottage 46-48 North Street, PE31 8HG. OBJECT, PROPOSED Cllr Borlace, seconded Cllr Neville-Eliot.
 - 8.1.5 21/01160/LB Listed Building Application: replacement of windows of rear lean-to structure with new windows and double doors in the centre at 25 Market Place, PE31 8HF. SUPPORT, PROPOSED Cllr Campbell-Gray, seconded Cllr Scoles.

Lolly Dawson, Parish Clerk, 58 Hercules Road, Norwich, NR6 5HH. Tel: 07437529179

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- 8.1.6 21/01019/F Proposed outbuilding / store at Endymion, Creake Road, PE31 8EW. Council AGREED to defer consultation and request an extension.
- 8.1.7 21/01035/F Erection of new cart shed at Mayfield Cottage, Ringstead Road, PE31 8DL. SUPPORT, PROPOSED Cllr Scoles, seconded Cllr Neville-Eliot.
- 8.2 The decisions taken by Kings Lynn Borough Council were NOTED:
 - 8.2.1 Variation of condition 2 of planning permission 17/00805/F: First floor extension to side/rear of existing dwelling at Howards Barn, Creake Road, PE31 8EN. Withdrawn.
 - 8.2.2 Construction of four new dwellings together with associated access and landscaping at Stubbings Field, Herrings Lane. Withdrawn.
 - 8.2.3 20/00336/F Pebble Cottage, Docking Road, PE31 8DN. Erection of outbuilding. Application permitted 7 June 2021.
 - 8.2.4 21/00541/LDP 12 Kestrel Close, PE31 8EF. Lawful Development Certificate: Removal of conservatory, provision of new orangery extension and garage conversion to form bedroom. Withdrawn.
 - 8.2.5 19/02109/NMA_1 Cherry Trees, Church Walk, PE31 8DH. Non-material amendment of planning permission 19/02109/F: Demolition of an existing dwelling and replacement with a pair of link detached dwelling and associated external works. Application Permitted 4 June 2021.
 - 8.2.6 21/00821/PACU1 Bruce and Co Accountants, 4 Ulph Place, PE31 8HQ. Application to determine if prior approval is required for proposed change of use from office to dwelling (Schedule 2, Part 3, Class 0). Prior Approval – Approved 8 June 2021.
 - 8.2.7 21/00084/TREECA Westgate Hall, 1 Market Place, PE31 8HE. T1 Oak Tree – Fell, because of excessive shading, starting to uproot on half of the trunk leaning towards the old historical hall within a conservation area. Tree Application – No objection 4 June 2021.
 - 8.2.8 21/00179/F The Old Rectory, Overy Road, PE31 8HH – Installation of replacement domestic swimming pool. Application Permitted 28 May 2021.
 - 8.2.9 21/00053/TREECA Hall Farm Cottage, Herrings Lane, PE31 8DW. T1 Sycamore, fell to allow for a planting scheme involving pleached trees within Conservation Area. No Objection 27 May 2021.
 - 8.2.10 20/00643/F Bunessan, Herrings Lane, PE31 8DW. Demolition of existing house and rebuilding with new garage and art studio. Application Permitted 19 May 2021.
 - 8.2.11 20/00635/F Howards Barn, Creake Road, PE31 8EN. Variation of condition 2 of planning permission 17/00805/F: First Floor extension to side/rear of existing dwelling. Withdrawn 19 May 2021.
 - 8.2.12 21/00305/F The Poachers 44 Front Street, PE31 8EL. Extension and alterations to dwelling. Application Permitted 19 May 2021.
 - 8.2.13 21/00429/F Goosebec, Church Walk. PE31 8DH. Variation of Condition 1 of Planning Permission 20/01680/F: Demolition of existing dwelling and erection of five dwellings (Revision of 20/00744/F). Application Permitted 20 May 2021.
- 8.3 Cllr Peter Borlace was elected as a planning lead. PROPOSED Cllr Woodhouse, seconded Cllr Scoles.

9. Finance.

- 9.1 It was RESOLVED to approve a donation of £150.00 to the Community Car Scheme, PROPOSED Cllr Scoles, seconded Cllr Borlace.
- 9.2 The Internal Auditors report was RECEIVED.
- 9.3 Section 1 of the AGAR was APPROVED. PROPOSED Cllr Campbell-Gray, seconded Cllr Scoles.
- 9.4 Section 2 of the AGAR was APPROVED. PROPOSED Cllr Campbell-Gray, seconded Cllr Scoles.
- 9.5 It was RESOLVED to approve the quote of £2233 + VAT for the replacement & installation of the screen on the Goosebec on the Post Office Green, subject to using CIL income and a £1000 funded by County Councillor Jamieson. PROPOSED Cllr Campbell-Gray, seconded Cllr Fryer.
- 9.6 It was APPROVED that the clerk to have delegated authority to spend up to £130.00 on temporary parking signs using Steward Signage Solutions. PROPOSED Cllr Scoles, seconded Cllr Woodhouse.
- 9.7 It was RESOLVED to approve the quote of £40.00 for Heronwood Landscapes to tidy the Docking Road junction was APPROVED. PROPOSED Cllr Fryer, seconded Cllr Campbell-Gray.
- 9.8 It was RESOLVED to approve the payments, PROPOSED Cllr Scoles, seconded Cllr Woodhouse.

Payee	Net £	Vat £	Total £
Cozens Maintenance - May	£50.00	£10.00	£60.00
Cozens 4 x repairs INV 5926	£1580.00	£316.00	£1896.00
Cozens Deflector on Front Street INV 5927	£75.00	£15.00	£90.00
June Staff Salary	£1254.05	£0.00	£1254.05
Zoom – L Dawson	£14.39	£0.00	£14.39
Acorn Pest Control Services June, July & Aug.	£125.00	£25.00	£150.00
Internal Audit – Trevor Brown	£250.00	£0.00	£250.00
Wave – Utility Bill Pavilion	£3.59	£0.00	£3.59
NALC – being an effective Councillor	£60.00	£12.00	£72.00
Heronwood Landscapes INV 1682	£385.00	£0.00	£385.00
B&Q – 3 x padlocks & cable ties – Cllr Campbell-Gray	£58.96	£11.79	£70.75
Timpson – village hall key – Cllr J Marshall	£7.08	£1.42	£8.50

10. Administration.

- 10.1 The Facebook statistics for last 28 days were NOTED – post reach 259, engagement 29, additional likes 12, a decrease on last month.
- 10.2 It was AGREED to instigate a 'Burn Alliance' with Overy, Thorpe, Norton, North & South Creake. Clerk to contact all Councils to determine interest and organise initial meeting, topic will be the Local Plan Review if confirmed.
- 10.3 It was AGREED to move the next Finance Committee Meeting to Tuesday 13th July 2021 at 6:00pm.

11. Highways

- 11.1 It was NOTED that highways are in the process of organising the replacement of the bridge next to the old pump.
- 11.2 It was AGREED not to move any litter bins in the Market Place.

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- 11.3 It was NOTED that parking was de-criminalised in 2008 and as such only parking which is causing dangerous obstruction (as opposed to an inconvenience) is enforceable by police.
- 11.4 The highways information on additional double yellow lines or installing further waiting restrictions in the village was NOTED and it was AGREED that no further action be taken.

12. Amenities

- 12.1 The quote of £30.00 to tidy the current vacant allotments at Westgate Road by Bryan Lynn was APPROVED.
- 12.2 The quote of £360.00 + VAT for the repair and re-tension of the zip wire was APPROVED. PROPOSED Cllr Fryer, seconded Cllr Campbell-Gray.
- 12.3 It was AGREED for the Clerk to contact local schools and uniform groups and source suitable dates for Circus Ferrel to be booked.

13. Correspondence was NOTED:

Email	KLWN Environment & Planning	CIL Parish Payment Notice. £7352.09.	FOR INFO
Email	Egmere Energy	Rye Harvest 2021 Information	FOR INFO
Email	KLWN Planning	Local Plan Review Briefing – previously circulated.	FOR INFO
Email	Cllr Martin Wilby – Cabinet Member for highways and Infrastructure.	Norwich Western Link Update.	FOR INFO
Email	Norfolk County Council	Flood Update	FOR INFO

14. Matters for the next agenda:

Local Plan Review Consultation

15. Forthcoming Meetings:

Parish Council Meeting 19th July at 6:30pm to be held at the Village Hall.

Finance Committee Meeting 13th July at 6:00pm to be held at the Village Hall.

The meeting closed at 7:56pm.

Signed:

Dated: