



# BURNHAM MARKET PARISH COUNCIL

## BURNHAM MARKET PARISH COUNCIL MEETING

Wednesday, 5<sup>th</sup> March 2025 at 6.30pm | Burnham Market & Norton Village Hall PE31 8EN

Councillors are summoned to the above meeting; members of the public and press are invited to attend.

*A Dovey | Clerk | 27/02/25*

### AGENDA

1. **Welcome**
2. **Apologies and consideration of acceptance for absence**
3. **Members' declarations of interest and requests for dispensations for items on the agenda**  
Councillors - If you have a Disclosable Pecuniary Interest in a matter to be discussed and it relates to something on your Register of Interests form, then you must declare an interest. You may not participate in discussion or vote on the matter and must withdraw from the meeting.
4. **To receive any questions from members of the public concerning items on the agenda -15 minutes in total for this item, maximum 3 minutes per speaker as per the Quick Guide.**
5. **To receive and agree minutes from the Parish Council Meeting held on 5<sup>th</sup> February 2025 |**
  - 5.1. **Matters Arising from 5<sup>th</sup> February 2025**
    - 5.1.1. To note Pavillion Expenditure
    - 5.1.2. Double recycling bins on the Green
  - 5.2. Receive & Review Action List
6. **To receive reports & updates**
  - 6.1. County Council
    - 6.1.1. Councillor Andrew Jamieson
  - 6.2. Borough Council
    - 6.2.1. Councillor Sam Sandell
    - 6.2.2. Local Plan Inspectors report
    - 6.2.3. Housing Delivery Test Results Implications
  - 6.3. Devolution Briefing
  - 6.4. Clerks
  - 6.5. Working / External Groups
    - 6.5.1. To receive Flooding Report
      - 6.5.1.1. To decide – Volunteer Group suggestion
    - 6.5.2. Projects
  - 6.6. Councillor reports & updates

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## 6.6.1. Police meeting

## 7. **Planning.** To consider and respond to Planning Applications received from Kings Lynn & West Norfolk Borough Council in line with comment dates

### 7.1. To consider planning applications ( PAG Report attached)

7.1.1. **25/00222/F** | HOUSEHOLDER: Two storey extension, first floor extension, alterations to dwelling and proposed outbuilding | Hill House Herrings Lane <http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SRDX63IVHRO00>

7.1.2. **25/00331/F** | **Householder: Single storey extension to south and new enclosed porch to front door** | 10 Patternmakers Close | <http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SS8LKNIV0KD00>

### 7.2. To consider ratifying delegated planning decisions

7.2.1. **25/00207/F** | Two storey extension, first floor extension, alterations to dwelling and proposed outbuilding at Hill House Herrings Lane | No Observation – but reinforce NHP requirements

### 7.3. To note KLWNBC decisions

7.3.1. 25/00013/TREECA | Burnham Market The Old Forge Creake Road **T1 - Fig - Growing in close proximity to building – Fell** | Tree Application - No objection | 11 February 2025 | Delegated Decision

7.3.2. 24/02066/F & 24/02067/LB | Householder & Listed Building with HH| The Garden House 24 Front Street Burnham Market | **HOUSEHOLDER with LB Replacement of the existing timber windows with new timber windows** | Application Permitted 17/02/25 | Delegated Decision

### 7.4. To note withdrawn applications – none

## 8. **Finance**

8.1. February 2025 Financial report | Receive statement of accounts | Receive and sign Feb 2025 Reconciliations | Receive February 2025 Transactions list | Consider approving March 2025 Expenditure

8.2. Funding / CIL Updates

## 9. **Assets & Amenities**

9.1. Allotments

9.2. Maintenance work

9.3. Table Tennis Table – To decide on crumbling base solution

## 10. **Agenda items & projects**

10.1. Bespoke Builders – Sutton Estate

10.2. SAM2: Solar & Surgery

10.3. Beacon Hill | Path clearing

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## 11. Correspondence

### 11.1. To note as received

- 11.1.1. Emails | Xmas lights enquiry | redirected to Traders
- 11.1.2. Email | Christmas Fayre dates | redirected to event organiser
- 11.1.3. Email | Rotary Club Craft Fair Dates | third Saturday of August:16<sup>th</sup> Aug 2025.
- 11.1.4. Whatsapp | Allotment payment query

### 11.2. To update:

- 11.2.1. Email | Access to Sutton estate during drainage works

### 11.3. To respond:

- 11.3.1. Email | Skip enquiry
- 11.3.2. Email | Rooks

### 11.4. Any Other Matters Arising

## 12. Any Late Notices

## 13. Matters for the next agenda

14. **To receive any questions from members of the Public** - 15 minutes in total with 3 minutes per speaker. **NOTE any reports for Highways, Planning or police issues should be reported directly via the Highways website, the planning website or the police website ( or 101)**

## 15. Upcoming Meetings

### 15.1. **7<sup>th</sup> May 2025. Nb: AGM**

- 15.1.1. Confirm AGM arrangements

**EXCLUSION OF THE PRESS AND PUBLIC** -Resolution to close the meeting to the press and public: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**Nothing required.**