

MINUTES OF BURNHAM MARKET PARISH COUNCIL MEETING

held on Wednesday 20th October 2021 at 6:30pm
at Burnham Market & Norton Village Hall,
Beacon Hill Road, Burnham Market, PE31 8EN.

Present: Cllrs D Aylen, R Campbell-Gray, P Borlace (part), J Lumley, K Neville-Eliot, J Scoles, P Woodhouse (Chair).

Clerk: Miss Lolly Dawson

Members of the public: 5

1. Co-Option
Mr Peter Borlace was co-opted, PROPOSED Cllr Woodhouse, seconded Cllr Scoles. The declaration of acceptance was signed and Cllr Borlace joined the meeting.
2. Apologies and consideration of acceptance for absence.
To note the resignation of the Clerk.
To note the resignation of Peter Borlace on 6th October 2021.
It was AGREED to delegate to the staffing committee to commence the recruitment. PROPOSED Cllr Woodhouse, seconded Cllr Borlace.
3. Members' declarations of interest and requests for dispensations.
None.
4. The minutes from the Full Council Meeting held on Monday 20th September 2021 were AGREED as a true and correct record and signed by the Chair. PROPOSED Cllr Scoles, seconded Cllr Neville-Eliot.
5. Public Speaking
None.
6. To receive any reports:
 - 6.1. County Councillor Andrew Jamieson addressed the Council with regard to grants available for projects and longer-term funding available to Councils . Contact Clerk or Councillor Jamieson for a full report. Electric vehicle charging points. 1 million road safety community fund, West Norfolk is a priority.
 - 6.2. District Councillor Sam Sandell, not present.
 - 6.3. Police Representative Paula Gilluley, not present.
7. A report on progress on items from previous meetings was RECEIVED.
 - 7.1. Land Used as Market is being investigated.
 - 7.2. The playground improvements have been carried out.
 - 7.3. Initial Platinum Jubilee meeting scheduled for 8th November.
 - 7.4. The screen replacement on the Goosbec has been carried out.
 - 7.5. Awaiting artwork for the noticeboard map.
 - 7.6. Defibrillator cards and carry case have been ordered.
 - 7.7. Cllr Neville-Eliot sent response with regard to the Offshore Windfarms.
8. Planning.
 - 8.1. Planning Applications received from Kings Lynn Borough Council:

Lolly Dawson, Parish Clerk, 58 Hercules Road, Norwich, NR6 5HH. Tel: 07437529179

Website: <https://burnhammarketparishcouncil.norfolkparishes.gov.uk/>

Email burnhammarketpc@gmail.com

- 8.1.1. 21/01263/F – Amendments to Proposed New Build Dwelling to site including five bedrooms at Tradewinds, Docking Road.
NO OBJECTION.
 - 8.1.2. 20/01578/A – Two signs with the name Barefoot Living – one on the front of the building, one on the other on the side elevation. 14 North Street, PE31 8HG.
NO OBJECTION subject to non-illumination, approval of the sign only.
 - 8.1.3. 20/01500/A - Retrospective Advertisement non-illuminated signage to the front and side elevations at Bloomin Gorgeous, 16 Ulph Place, PE31 8HQ.
OBJECT as the side elevation sign is too large.
 - 8.1.4. 20/01866/F – Residential development of 9 no. dwellings at the Land North West of 40 Sutton Estate.
NO COMMENT.
 - 8.1.5. 21/01957/F - Demolition of GP Surgery and erection of 4no. dwellings at Doctors Surgery, Church Walk, PE31 8DH.
OBJECT due to the flooding site and a flood plain, all neighbouring properties flooded in 2021. Unsuitable for housing current building has problems and is deemed not fit for purpose.
 - 8.1.6. 20/00242/F and 20/00243/LB Coach House to annex. The Old Rectory, Overy Road.
OBJECT as overdevelopment of the site as historical building that should maintain its architectural features and proximity to the neighbours.
- 8.2. The decisions taken by Kings Lynn Borough Council were NOTED:
- 8.2.1. 21/00101/TPO – Wood Lodge, Millwood, PE31 8DP. TPO work approved.
 - 8.2.2. 21/01035/NMA_1 – Mayfield Cottage, Ringstead Road, PE31 8DL. Non-material amendment to planning consent 21/01035/F: Erection of new cart shed. Application Permitted.
 - 8.2.3. 21/00100/PREAPP – Doctors Surgery, Church Walk. TPO confirmed without modification.
 - 8.2.4. 21/00543/F – 7 Mill Yard, Overy Road, PE31 8HH. Application Permitted.
 - 8.2.5. 21/01558/F – Sussex Barn, Sussex Farm, Ringstead Road, PE31 8JY. Application Permitted.
 - 8.2.6. 21/00196/TREECA – 25 Front Street, PE31 8EJ. Tree Application – No Objection.
9. Finance.
- 9.1. The Budget Expenditure Report was RECEIVED.
 - 9.2. A donation of £50.00 to the Poppy Appeal was AGREED, PROPOSED Cllr Scoles, seconded Cllr Lumley.
 - 9.3. Maintenance to the main noticeboard was delegated to Cllr Scoles with approved expenditure of up to £150.00. PROPOSED Cllr Campbell-Gray, seconded Cllr Borlace.
 - 9.4. The payments list was APPROVED, PROPOSED Cllr Borlace, seconded Cllr Lumley.
10. Administration.
- 10.1. The Facebook statistics for last 28 days were received – post reach 330 (increase), engagement 82 (increase) additional likes 11 (increase).
 - 10.2. It was AGREED for the Burnham Market Traders Association to use the Playing Field and Greens in the market Place for the Christmas Lights Event. This was approved subject to the receipt of Insurance and all other relevant documents.

- 10.3. It was AGREED for the Memorial plaque to commemorate the resilience of the community during the pandemic to be located on the end of the bus shelter on The Green.
- 10.4. Cllr Borlace was elected to the Finance Committee.
- 10.5. To agree a mandate change on the bank account to remove the Clerk and replace with Locum Clerk.
- 10.6. Cllr Scoles was elected as Councillor representative for the Traders Forum.
- 10.7. It was NOTED that Cllr Lumley is the Highways Lead & Cllrs Campbell-Gray & Neville-Eliot have been confirmed as Resilience Plan Leads.
- 10.8. A report from Indigo Swan was received and considered for the street light energy contract renewal. The SSE 36-month contract was AGREED. PROPOSED Cllr Scoles, seconded Cllr Woodhouse.

11. Highways

- 11.1. It was AGREED for the Clerk to contact NCC about the yellow lines need re-lining as soon as possible.
- 11.2. It was AGREED for 1 million Road Safety Fund initial interest to be directed towards solutions to speeding on Docking Road and Creake Road, SAM2. Cllr Campbell-Gray to look into roadside models of children.

12. Neighbourhood Development Plan

- 12.1. An update of the Neighbourhood Development Plan was RECEIVED. Thanks the Steering Group for their progress and hard work.
- 12.2. The application to KLWNBC for the NDP Area Designation was AGREED as recommended to be the parish boundary, PROPOSED Neville-Eliot, seconded Cllr Campbell-Gray.
- 12.3. It was AGREED to adopt the Terms of Reference for the NDP Steering Group. PROPOSED Cllr Borlace, seconded Cllr Campbell-Gray.

13. Amenities

- 13.1. It was AGREED for no dogs signs to remain on the recreation ground or the children's play area and the PSPO not to be re-applied for. It was AGREED for Clerk to request public liability insurance and risk assessment from the Bowls Club to continue to drive and park on the recreation ground.

14. Correspondence was NOTED:

Email	Member of Public	Homeowners Protection	No further action
Email	KLWNBC	Staircasing & Shared ownership explained.	No further action
Email	Flagship Homes	Private Housing Matter	No further action

- 15. Matters for the next agenda.
Neighbourhood Development Plan Update

16. Public Speaking.

- Grass Cutting
- White gates at the entrance of the village.
- Speeding on Beacon Hill.
- Stile overgrown with flowers.
- Herrings Lane to the Church is overgrown.
- Pothole on Beacon Hill.
- Parking on junctions and footpaths.

17. Forthcoming Meetings:

Lolly Dawson, Parish Clerk, 58 Hercules Road, Norwich, NR6 5HH. Tel: 07437529179
 Website: <https://burnhammarketparishcouncil.norfolkparishes.gov.uk/>
 Email burnhammarketpc@gmail.com

Finance Committee Meeting 9th November at 6:00pm to be held at the Village Hall.
Parish Council Meeting Monday 15th November at 6:30pm to be held at the Village Hall.
Parish Council Meeting Monday 13th December 2021 at 6:30pm to be held at the Village Hall.

Meeting Closed: 20:03.

Signed Date